

P&C ASSOCIATION Minutes

Date: Tuesday, 15th May 2024

Open: 7:18pm

Venue: Cromer Campus, Library

Present: Justin Hong (JH), Jackie Reavie (JR), Colleen Camelin (CC), Aaron Holborow (AH), Matt Soltau (MS), Jennifer Jones (JJ), Kate van de Wall (KW), Seetha Brewster, Tara McNamara, Paula Cowan, Fran Wilson, Alana Mihalascu.

Apologies: n/a

Before the meeting, the P&C had a chat with Margherita from the Canteen about boosting profits. Margherita also expressed her huge thanks to the P&C for the Dishwasher and Oven! The commercial dishwasher's 4-minute cycle is fantastic—it's now handling everything that was once washed by hand, saving a ton of time.

Just a reminder that the canteen won't be accepting phone payments. Please remember, the canteen accepts student cards with prior credit arrangements.

Minutes

PRINCIPAL Justin Hong REPORT:

We extend our sincere gratitude to Margherita for her dedication and hard work in managing the canteen. Her efforts contribute significantly to the smooth functioning of our school community.

We are pleased to report the success of the recent Year 10 Parent Evening – 2025 Subject Selections, focusing on the transition from Year 10 to Years 11 and 12. The event held on 13th May 2024 saw a diverse turnout, including first-time parents, overseas parents, and those who have already navigated this process in the past. We firmly believe that parental involvement in their child's education plays a crucial role in their academic journey.

Additionally, we are delighted to share the success of the recent Year 11 and 12 Parents/Teachers Night, which took place on Thursday, 9th May 2024. The event was well-attended and provided an invaluable platform for meaningful discussions between parents and educators.

In other news, formal half-yearly exams for Years 7 to 10 are scheduled to take place. Exams will be held during weeks 7 (yr. 7 & 9) and 8 (yr. 8 & 10), with each exam lasting for an hour (a total of 3). This initiative aims to provide students with valuable assessment opportunities and foster a culture of academic excellence.

Looking ahead, we are preparing for the upcoming Parents Teachers Night for Years 7 to 10, scheduled to commence in Term 3.



During the meeting, there was a focused conversation about the school's objectives, particularly emphasising Goal 3, which pertains to fostering a school culture that prioritises and promotes the value of education.

It was proposed that in the upcoming P&C meeting, parents be invited to participate in an open discussion led by Justin Hong. The aim is to explore what this goal means to parents and brainstorm strategies for achieving it.

PRESIDENTS REPORT:

The projected expenditure for addressing priority items, encompassing additional seating, undercover umbrellas, and other essentials, stands at approximately \$79,000. During the upcoming P&C meeting (week 8), we will provide quotations to cover some or all of these items, given that the balance now meets the required funds.

Additionally, we kindly remind you of our Working Bee scheduled for Sunday, May 26th, 2024, running throughout the morning. We're seeking volunteers to assist with various tasks, and refreshments including pies, sausage rolls, and drinks will be provided.

Volunteer Shifts:

- Morning Shift: 8:30 am to 12:30 pm

We extend a warm invitation to kids, committee members, and families to participate in this event. Students attending will be credited with a positive incident on their school profile.

Furthermore, urgent attention is needed for the structural support wall behind the COLA. We are actively exploring funding options for this repair, and detailed discussions and quotations will be presented at the next meeting to establish a fundraising target. We aim to finalise plans to secure these funds during the subsequent P&C gathering.

Alana graciously attended the meeting to offer her husband's expertise in IT to assist the P&C. The P&C gratefully accepted her offer, and the President will reach out to coordinate further details.

TREASURER'S REPORT

Motion: I propose that the Treasurer's report be acknowledged and accepted as an accurate and authentic record at the present moment of the meeting.

Moved By: Colleen Camelin	Second by: Kate van de Wall	Carried: Unanimous Outcome
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NET POSITION	14/05/2024
BALANCE BROUGHT FORWARD	\$96,208.82
INCOME	\$23,106.92
EXPENDITURE	\$3,582.45
TOTAL IN BANK	\$115,733.29
GIRLS PROGRAM	(\$11,330.29)
BAND	(\$10,478.67)
AVAILABLE FUNDS	\$93,924.33

Carried forward/outstanding Motion: The nomination of an Auditor requires attention, and we will address this matter and reach a resolution within the next few meetings.

OTHER BUSINESS

Motion: Jennifer Jones moved to approve the purchase of a Ping Pong Table up to the value of \$9,684.40, as specified in Quote Number 44464 detailed in Appendix A.

Moved By: Jennifer Jones	Second by: Kate van de Wall	Carried: Unanimous Outcome
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CANTEEN UPDATE

As Margherita, the Canteen Manager, attended the meeting before the meeting, the discussion regarding further canteen updates has been rescheduled for Week 3.

FUNDRAISING UPDATE

Under the guidance of the Fundraising Team Leader, Seetha Brewster, the discussion centered around exploring diverse fundraising avenues to secure vital funds for the school. Among the options deliberated were open-air movie nights, special viewing events for sporting grand finals, a trivia night, and other potential fundraising initiatives.

To move forward, the next steps entail procuring quotations, finalising dates, selecting venues, and determining ticket prices. The P&C is enthusiastic about implementing these events shortly. Although no specific timeframe was provided at this stage, it is anticipated that more concrete plans will be established by the P&C meeting in week 8.

The success of these fundraisers' hinges on the active involvement of volunteers. Therefore, a call for volunteers to join the sub-committee will be issued. This recruitment process will coincide with the development of agreements regarding dates and fundraising items/events.

REPUTATION UPDATE

Paula, the P&C reputation coordinator, delivered a presentation to the P&C committee, exploring the concepts of reputation management from both a defensive and proactive standpoint. Emphasising the proactive approach as the preferred method, she outlined strategies for enhancing the school's reputation through deliberate and strategic efforts.

Taking a proactive stance in reputation building involves defining and amplifying the core values of the school, including its commitment to quality education, safety, and collaboration. This proactive approach entails actively promoting these values to the broader community.

To bolster our reputation, it's essential to engage both students and parents actively. This entails fostering a positive workplace environment that attracts and retains top-tier teachers, thus contributing to the overall perception of the school.

Looking ahead to 2028, our vision is to establish the school as a beacon of academic excellence, known for its supportive atmosphere and exceptional faculty.

To initiate progress towards this vision, let's launch a campaign to recruit high-calibre teachers at our next P&C meeting. We encourage everyone to participate and share their insights on how we can collectively achieve this objective.

Let's unite our efforts in building a school that instills pride in all its stakeholders.

Close: 9:30pm

Next Meeting: Week 8 - 18th June 2024



APPENDIX A. PING PONG TABLE

		Quote No: 44464				
E. P. Draffin Manufacturing Pty Ltd PO BOX 165 Bayswater, Vic 3153 Phone: 03 9720 1033 ABN: 23004377913		Quoted Date: 13 November 2023 Quote Expires: 27 January 2024 Salesperson: Stacey Fregon Page: 1				
Attention: Jennifer Jones NBSC Cromer Campus 120 South Creek Road Corner, NSW 2099						
Part ID: 88775/PCT	<u>Qty</u>	<u>List Price</u>	<u>Disc%</u>	<u>Unit Price</u>	<u>Total Ex GST</u>	<u>Total Inc. GST</u>
Outdoor Table Tennis Table	1	7,014.00	0.00	7,014.00	\$7,014.00	\$7,715.40 *
Choose powder coat colours for: Net - TBA. Frame - TBA. LEGS AND GUSSETS - TBA. Table top - TBA. (No marked centre line) Flatpacked or Assembled - <i>Forklift or crane truck unload required</i>						
Part ID: FREIGHT	<u>Qty</u>	<u>List Price</u>	<u>Disc%</u>	<u>Unit Price</u>	<u>Total Ex GST</u>	<u>Total Inc. GST</u>
Freight Quote	1	1,790.00	0.00	1,790.00	\$1,790.00	\$1,969.00 *
Delivered Flatpack via CFS Includes Tailgate Unload						
Quote Total					Total Ex GST	Total Inc GST
* Indicates which quantity price is included in the Total					\$8,804.00	\$9,684.40