

## **P&C ASSOCIATION MEETING MINUTES**

**Date:** 14/2/22, 7.30pm

**Venue:** Zoom Meeting due to COVID restrictions

**Attendance:** Jackie Reeve (JR), Aaron Holborow (AH), Teresa Burgess (TB), Matt Soltau (MS), Rob Feltscheer (RF), Jenni Davies, Cathie Butler, Emanuela Caruso, Juanita Teofilo (JT), Deborah Howard (DH), Jenny Jones

Principal: Jane Dean (JD) and David Taylor (DT) standing in for Justin Hong due to illness

**Apologies:** Kathie Palamara, Justin Hong

### **Principal's Report given by Jane Dean in lieu of Justin Hong being ill**

Many thanks to all the parents for assisting the student's return to school. We now have 1000 students. JD has been taking the place of JH at the school gate, greeting students and giving out masks where needed, and notes that the students have been great.

Thank you to the parents for their support with the rapid antigen testing, use of masks, and calling the school as requested with any positive results.

JH should be back in school on Monday. DT has also been working from home as a close contact and should be back on Thursday. In the meantime the remaining group of head teachers have been working together to ensure continuity of leadership. College Principal Dane Ropa has also been to school every few days to support. JD extends an official thank you to him.

Extracurricular activities are starting up again: band and dance ensembles, art club, and library borrowing days. Borrowing days are as follows: Year 7 Monday lunchtime, Year 8 Tuesday lunchtime, Year 9 Thursday lunchtime, Year 10 during recess and Year 11 and 12 throughout the day.

A big focus for the school this year on reading and writing. The school has started a book club – starting with year 7, to encourage a love of reading.

The swimming carnival is going ahead under strict COVID guidelines at the Aquatic Centre, having been unable to confirm an outdoor venue. This year the carnival is solely for participants. All other students will remain at school on their normal timetable. So that students taking part in the carnival are not disadvantaged, no new work will be taught on this day.

Due to COVID, the school open night has been cancelled, however there is an aim to do a showcase of all the ensembles at the end of the year.

The new COLA should be completed this year.

**Treasurer's Report 2021 (MS):**

	01-Jan-21	31-Dec-21
<b><u>BANK ACCOUNT BALANCES</u></b>		
- Building fund (Bendigo Bank)	\$5,799.25	\$5,799.25
Statement Account (Bendigo)		\$66,667.49
General account (Northern Beaches Credit Union)	\$124,202.78	\$0.00
<b>TOTAL</b>	<b>\$130,002.03</b>	<b>\$72,466.74</b>

**INCOME**

Profit from Canteen	\$15,000.00
Contributions from Cromer Camp to P & C	\$16,984.40
Bank interest	\$2.00
STRIPE - Canteen Transactions	\$7,941.50
Donation - My Cause (International Gardens)	\$6,672.46

**TOTAL INCOME** **\$46,600.36**

**EXPENDITURE**

P & C Federation/Insurance	\$1,466.00
Domain Renewal	\$80.00
Misc	\$484.30
Teachers Gifts	\$991.00
International Gardens	\$29,613.00
Front of School	\$19,200.00
Outdoor furniture	\$53,686.50
Quadfest	\$224.50

**TOTAL EXPENDITURE** **\$105,745.30**

<b>Girls Program (Dream Big)</b>	
Opening Balance	\$11,615.29
Expenditure	\$285.00
<b>Girls Program Balance</b>	<b>\$11,330.29</b>

<b>Band</b>	
Opening Balance	\$2,836.95
<b>Income</b>	
Quadfest	\$1,894.65
<b>Band Total Income</b>	<b>\$1,894.65</b>
<b>Expenditure</b>	
Open Day	
<b>Band Total Expenditure</b>	<b>\$0.00</b>
<b>Band Balance</b>	<b>\$4,731.60</b>

<b><u>NET POSITION</u></b>	
Balance bought forward	\$130,002.03
Income	\$48,495.01
Expenditure	\$106,030.30
<b>TOTAL</b>	<b><u>\$72,466.74</u></b>
<b>General Account Available Funds</b>	<b>\$56,404.85</b>

## **President's Report (JR):**

Disappointing to be still on zoom meetings but hoping that we will be meeting in person again next term. If we can't meet at school, it may be worthwhile meeting in person off site so that we can be face to face.

1. **Year 7 seating:** lost 1 umbrella in the big storm before Christmas. This will be covered by insurance. Also lost a lot of branches off the trees that were providing shade at the front of school. JH suggested that we may like to add some more seating to the front of school. JR will get a new quote from Scully who installed the furniture last year.  
  
DH suggested that it would be great to have more equipment around the school grounds to encourage the students to move more. JD suggested an outdoor gym circuit on the back oval that could also link in with the PDHPE learning programme. JR suggested a school garden. RF reminded us that the P&C had provisionally committed to contributing to a sound system for the new COLA.
2. **Sign update:** JR measured the signage area and is keen to get this finally sorted. Will discuss with AH
3. **Mural update:** JR is keen to pursue the wall mural at the front of school to add some colour to the school. This needs discussing with JH as there are department protocols to follow.
4. **Community building:** As discussed at the end of last year, we need to think about how to encourage more parents to the P&C meetings to rebuild the community after 2 years of COVID preventing most school events. Suggestions raised included:
  - a. Increase awareness of the P&C activities and contribution to the school through the school website, Facebook pages and Team App
  - b. Regularly putting out P&C content about current issues, and adding a callout for parents interested in helping
  - c. Increasing the social aspect of the P&C with a 30min catch up before the meetings
  - d. Having the first meeting of the term as a business meeting and the second one as more of an 'event' with guest speakers
  - e. Reassure parents that we have a core committee with all roles currently filled, and that we are looking for other parents to come and help out at events, give their opinions at meetings and generally feel welcome to be more involved with the school
  - f. Put on evenings between the actual P&C meetings, that are sponsored by the P&C, for the school community on topics such as technology safety
  - g. JD suggested that we divide the list of new parents at the school amongst the committee, so that we can call them individually and welcome them to the school and encourage them to be an active part of the community (we currently have approximately 250 year 7 students)
  - h. Sending out a survey via the school email, asking parents for their input
  - i. JT suggested having a designated year parent(s) that could be contacted by all the parents of children in that year, who would then relay information to the P&C
5. **Working Bee:** Discussed and decided to hold a working bee once a term (COVID restrictions allowing). AH is happy to organize this again after the great success of the working bee in 2021. This year the SRC will be invited to be involved.
6. **Fundraising Committee:** Having been unable to hold any fundraising events last year, we need to put together a fundraising committee to enable events this year. Unfortunately at this point we have no volunteers to lead this committee. A call out will be put on the Cromer parents Facebook page. The golf day has been the biggest fundraiser of the year, but also need to look for additional fundraising ideas – continuing with the return and earn and the entertainment guide, being part of Grill'd community support package

7. **School Bags:** JH has been approached by a company making really good sturdy school bags and has asked the P&C if we would like to use this as a fundraiser rather than it going through the uniform shop. It was agreed that this was a good idea.

### **Other Business**

1. Canteen (JR) – there's been lots of changes in the canteen, Jenny is settling in as the new canteen manager and has a new assistant. So far everything is running really smoothly. Jenny has noted how lovely the students are, queuing up nicely, being polite and general listening to advice given. JR raised the question of their pay rates and whether they should be being paid above award rate. MS and RF reassured that they were already being paid above the award and have a 2% increase every January.

A new commercial fridge is needed for the kitchen as the old one broke. This has been quoted at \$4000-. The P&C voted unanimously to go ahead with this purchase.

Jenny has also requested a new mixer tap and that the height of the sink is raised from it's current low position. JR will ask Jenny to get a quote that will presented to the P&C at the next meeting.

2. Government Grants Update – there is no new update at present due to JJ being ill.

### **Close:**

The meeting was officially closed at 8.45pm

**Next Meeting: March 14<sup>th</sup>, 7.30pm**