

## **P&C ASSOCIATION MEETING MINUTES**

**Date:** 11/10/2021

**Venue:** Online zoom meeting (COVID lockdown)

**Attendance:** Jackie Reavie (JR), Cathie Butler (CB), Matt Soltea (MS), James Brisebois (JB), Jennifer Jones (JJ), Teresa Burgess (TB), Rob Feltsher (RF)

Principal: Justin Hong

**Apologies:** Jenni Davies

### **Principal's Report:**

Thank You to the P&C for the outdoor furniture provided to the school. JH believes it has been a great use of money providing extra seating to Year 11 and 40 to 50 more seats for Year 7. Sturdy umbrellas providing a great shady area. JH to send photos through of the new furniture on its own and then in a couple of weeks in use by students.

A busy week for JH with return to school being moved forward a week.

**Return to School** – Staff are excited and are ready for early return to onsite learning.

- Roadmap to return emailed to school community.
- Year 12 students are currently able to attend for 3 hours 5 days a week in small groups.
- Year 12 return fulltime on 18<sup>th</sup> October. They will be participating in a fun week whilst being the only students back on school grounds. On Tuesday they will be dressing up as Tradies and on Friday they will be having a BBQ with Bunnings donating the sausages.
- All other students return fulltime on 25<sup>th</sup> October.
- All students will be hand sanitising upon entering each classroom.
- All students and staff to wear masks inside and outside.
- 100% staff vaccination rate.
- Social distancing in outdoor areas. Year 7, 11, 12 and Integrated Studies have separate areas.
- Three toilet blocks - Year 7, Years 8 and 9, Years 10, 11 and 12
- Doors open and windows open in classrooms for air flow.
- Fans and air conditioners missing or broken in classrooms now fixed.
- Level 3+ Restrictions – Only essential visitors onsite using QR code, Gates locked during schools hours.
- As it is very likely that COVID is in our community, it may come into the school. If so the school will become operational for a few days and children will revert to home learning during that period.
- Students Reports – Years 7 – 12 will have modified reports. Year 12 reports will remain as previously.
- Attendance during lockdown not recorded on reports.
- Term 4 will not be the usual wind down but will be participating in meaningful learning.

### **2022 Staffing and Student Numbers**

- Patrick Moran Head Teacher of Secondary Studies and Kerry Tiernan School Counsellor have retired. Lyndall Hatch Mathematics Teacher has moved to Port Macquarie
- Currently a shortage of teachers. There are staffing panels currently running with Parent representatives on each panel.

- Student numbers will up by 120 from 2021 to 970 with Year 7 intake being between 210 to 240
- The College has a new Principal. Stacey Exner has moved into a new position and former Narrabeen Sports High School Principal Dane Ropa is now Principal of the College.

JH attending tender meeting via Zoom for companies tendering for a cola

JH sending a survey from Australian Council of State School Operations for P&C members to complete

**Treasurer's Report (Matt Soltau):**

	<b>11-Oct-21</b>
Balance bought forward	\$157,632.84
Income	\$0.00
Expenditure	\$47,891.00
<b>Total In Bank</b>	<b>\$109,741.84</b>
Girls Program	\$11,330.29
Band	\$4,731.60
Committed Expenditure	\$60,000.00
<b>Available Funds</b>	<b>\$33,679.95</b>

In summary

Expenditure \$50,000

**Total in Bank \$110,000**

Committed Expenditure \$60,000

Spendable Funds \$30,000

Invoices have been received as well as committed payments for the International Garden project and the Front of School

The Bendigo Bank Account has been opened and the Credit Union account will be

A \$14,000 grant has been received for the canteen as well as receiving \$3000 payments per fortnight

**President's Report:**

**Signage –**

- This project is underway but still waiting to be completed. JR will go to the school and take the measurements for the size of the sign before students return to school

### **Year 7 seating**

- The seating has been completed and JH, JR and TB all commented on how great it looks

### **Canteen**

- Lisa has accepted a new position in the office and a new Canteen Manager, with 11 years' experience, Jennifer has been employed. Lisa will give Jennifer a comprehensive handover
- Within COVID restrictions Lisa will be given a send-off at a later date.
- A canteen staff member will not be vaccinated when students return to school so a relief person will come in to cover the position

### **Fundraising**

- The P&C were able to help 20 families in need by presenting gift vouchers. The school had many messages of thanks and appreciation including a grandfather who emailed and spoke about how grateful he was. He has offered to help the school in practical ways
- As there was no fundraising in 2021, fundraising for 2022 was discussed with the need for more seating in the main quadrangle and Year 12 area
- It was agreed that the Golf Day could be changed to February 2022 and Jackie was going to make inquiries regarding a date. Jackie also has the information for sponsorship companies
- Offering the school as an Election Day site was also discussed with perhaps a BBQ or cake stall for voters to purchase items

### **Other Business**

- Hamilton – MS asked if Year 10's excursion to Hamilton is going ahead. Due to COVID the excursion has been cancelled.
- Year 7 Orientation – CB asked if Year 7 Orientation is going ahead. Orientation Day is still going ahead for students only, no parents/carers onsite due to COVID.

### **Close:**

The meeting was officially closed at 8.20pm

**Next Meeting: Monday 15<sup>th</sup> November, 7.30pm**