



Cromer Campus P & C Association

Minutes of the Monthly Meeting

Date: 6th March 2018

Venue: Northern Beaches Cromer Campus School – The Common Room

Commenced: 7:00pm

Attendance: Desmond McLachlan, Mark Fryett, Anita McLachlan, JustinHong, Rob & Kim Feltscheer, Jo Tabley, Karen Harris

Apologies: Dionne & Jason Hunt, Sharon Brisbois

WELCOME

The meeting was officially opened at 7.00pm.

CONFIRMATION OF PREVIOUS MINUTES

We have been unable to add the minutes to the website but Des had seen them and the attendees agreed to confirm on this basis.

PRINCIPALS REPORT

Justin distributed a 1 page summary of the school report (attached) and spoke to the three key initiatives.

There had to be a last minute change to the parent representative for the interviews for a Science teacher. Ian Wright had to be replaced by Ian mace due to an unforeseen circumstance. In the interests of time Justin asked for the P&C's endorsement. P&C agreed.

Teacher Development Days – change in schedule. 20th and 21st Dec 2018 are set aside for teacher development days. The staff voted and it was unanimously decided to replace the 2 days with 4, 3 hour sessions. This does not impact on the children at all.

TRESURERS REPORT

\$3000 was transferred from the Canteen to the P&C account in early January 2018. Balances in the accounts are as follows:

General Account - \$48 648

Building Account - \$ 3 625

\$10 000 in funds contributed from April/May – December 2017 has not been paid over yet. This is due to the change over to the new system. Mark will follow up with the school.

PRESIDENTS REPORT

The 27th of February was our first major event for the year – Open Day – was a great success. We had a record number of volunteers and we served 480 sausages at a cost of \$1.20 per person. Justin reported that the school had received a really good response from the day, with prospective parents impressed with the Teachers, P&C Parents and especially the children.

Lessons for next year:

- We need signage to let people know it is free
- Include a tour of the canteen – many parents showed interest but we were not able to accommodate them.

Canteen:

Flexisales have been very good at 1100 per week, which is \$400 uplift. We are only \$15 behind target.

Des working with the SRC and Leigh Klein to install a can and bottling machine similar to the one at Manly Selective. The canteen does recycle but once it leaves the Canteen there is no recycling facility. Shannon and Jasmine will run with this initiative as environmental co-captains. Des to attend the next SRC meeting.

Positions:

There were a number of positions that were not filled at the Annual General Meeting:

Treasurer – we need someone with experience in accounting as the Canteen Accounts will need to be included and we may need to make other changes as we grow, e.g. dual signatories, etc. The summary description for the function on the website is very generic and needs to be updated. Des is working on setting up a subcommittee for the canteen.

Secretary – we are still looking for someone. The minutes are not a problem as we can manage until we find someone but it is the rest of the communication function.

Parent Liaison – there are a number of years that have no liaison.

All of these positions can be advertised on the Website.

Outdoor Furniture:

This is on track. We managed to get another company to give us a quote. Their initial response was unsatisfactory as the representative was on leave. Des has escalated and we await their response. If they are not able to give us comparative furniture at a competitive cost we will go with Scully's quote. We can save a further 10% by putting it through the school. We are targeting to get this done during the school holidays.

Golf Day:

Timing has to be discussed as last year we finished too late and therefore the food was spoilt and some people had to leave before dinner. We must aim to finish at 6:30. Our goal for this year is to have enough players for 18 holes and then we can stagger the start. We will have to speak to the club. Dionne & Jason are on track.

Communication:

This is becoming urgent as the website has not been updated since last year. We are struggling to get the handover done due to time constraints. Des to request access codes.

General:

- P & C Banner – previously we borrowed the school banner but we want to order one that is customised for the P&C. Des looking into the cost.
- Work Bee – we will look at a date next term for this activity. We can add a BBQ for the day.

CLOSE:

The meeting was officially closed at 8.00pm

NEXT MEETING:

3rd April 2018, 7pm

NBSC CROMER CAMPUS SCHOOL PLAN 2018 - 2020

