

## **Minutes of the Parents' and Citizen's Association of Cromer Campus Held on 22.02.2017**

### **Present:**

Desmond McLachlan (President)  
Justin Hong (Principal)  
Mark Fryett (Treasurer)  
Anita McLachlan  
Penny Morrison  
Aleks Huson  
Dionne Hunt  
Jason Hunt  
Sharon Brisebas  
Caroline Pickering  
Karen Harris  
Ava Adlam  
Steven Spencer  
Natalia Salzberg

### **Apologies:**

Paul Steele (Vice President)

### **Meeting started at 7:15**

### **Matters Arising:**

The P & C welcomed parents who came to the P & C for the first time.  
Elections for the 2017 committee.

### **President's Report:**

Des reported on the year past:

In 2014 a whole new P&C were elected and we have consistently struggled for numbers as a result we don't do a lot of fund raising. We have had a number of members resign due to work and family commitments. Our biggest challenge is communications and we aim to improve that this year. We try to concentrate on 2 big functions for the year:

- **Canteen:**

The canteen is run by the P&C. This last year in the government inspection we scored four stars, which is a very good result. We try to focus on healthy food. The canteen is run by 3 people, the manager and 2 helpers so that we always have 2 people on duty. We are always looking for volunteers to help with various tasks. We are very flexible and will accommodate where the volunteers feel they can add value.

- **Golf Day:**  
This is the other big event and this year we would like to get more people involved and make the event as big as it was in the past. Ideally we would like to have a sub-committee to run with this project.

In the past we also did some Bunning Sausage Sizzles but we have given those to the Band Sub Committee.

We try to allocate the funds raised where the maximum number of students will benefit from it. Generally the process that we follow is that the school will give us a list of projects they require funds for and then we will allocate the funds if we have them or alternatively try to raise the funds. We need members to come to the meetings to help us make decisions on the fund raising events and what we spend it on. Previous projects include:

- Aircon for the gym
- Projector and Screen for the gym
- 14 new computers for the computer room.

Currently we are working on the signs for the school and Justin will put together a list of other projects.

We also like to thank the staff for the support they give to the P&C and our children and to that end we hand out Easter Eggs and we have also catered a breakfast. Our next activity is the Open Day on the 7<sup>th</sup> of March.

Meetings, we try to keep these to an hour at a maximum as we are mindful of people's time constraints. We used to have meetings on the 2<sup>nd</sup> Tuesday of the month but this means that we have less meetings depending on how the term runs. Des relooked the meetings and has tried to have at least 3 meetings per term. Meetings are on Tuesday nights 7pm in the staff room.

**Meeting Dates:**

14 March

18 April

9 May

6 June

25 July

15 August

12 September

Meetings for the 4<sup>th</sup> term will be announced as we work out how the Sub Committee will work and what assistance they will need.

Mark commented on the following:

- Main contributions are the school fees and the profit from the canteen.

- The reason that the profit from the Golf Day is down is due reduced numbers and lack of sponsorship. We need help in obtaining sponsorship from the community.

**Principal:**

Justin presided over the election of the 2017 committee. He started by declaring all positions on the committee vacant.

Results:

President	Des McLachlan (re-elected)
Vice President	Paul Steele (re-elected)
Treasurer	Mark Fryett (re-elected)
Secretary	Vacant
Communications	Aleks Huson (new)
Band Sub Committee Chairperson	To Be Advised

New positions for the Year Co-Ordinators for each year has been created. This initiative is there to improve the communications. The Co-ordinators will work closely with the Year Advisors. There is one for each year:

Year 7	Karen Harris
Year 8	Vacant
Year 9	Vacant
Year 10	Sharon Brisebas
Year 11	Anita McLachlan
Year 12	Vacant
Integrated Studies	Vacant

We will continue to look for volunteers to fill the vacancies.

Next Meeting is held on 14<sup>th</sup> March 2017 – at 7pm - Same place!

Thank you all for your attendances.